**APRIL MONTHLY MEETING NOTES - 07/02/2024**

**AGENDA**

* Last meeting minutes/matters arising
* Finances
* Membership
* Resources/services
* Events/actions

Previous actions carried over:

*Vicki - instructions for groups regarding cleaning/hot water/bins/washing etc.*

*David - safe spaces document*

*Fiona - planning for a new building group to be formulated*

*Andrew - new small meeting room, ATUC old stuff needs cleared*

**FINANCES**

Agreed a payment machine was needed and with Marlow’s proposal to buy a Sum-Up machine. It was suggested another machine is bought which can then be used by the affiliated groups and that was to be investigated - ACTION MARLOW AND FIONA

**MEMBERSHIP**

It was noted that Calendar links for the groups need updated, more admins to be added and the new meeting room to be added - ACTION MYSHELLE TO BE ASKED TO UPDATE THE LINKS AND ADD MARLOW AS A THIRD ADMINISTRATOR

New fees system being rolled out. Food Not Bombs have affiliated. A few individuals joined today as well. ACTION ALL TO HELP ROLL-OUT NEW SYSTEM AND GET INDIVIDUALS TO AFFILIATE

Discussion about whether to record individuals or not but it was decided to keep asking people to complete the form (even if they don’t record their address) in order that we know they agree with the Principles & Values Document.

**RESOURCES/SERVICES**

Agreed that a ‘Welcome Pack’ is needed for both the Organising Group and for affiliated groups - ACTION ANDREW

There was a related chat about need for a single Cloud storage space for Organising Group documents etc. - ACTION VICKI

Agreed more work on a website was required - ACTION WAS FOR A GROUP TO LOOK AT THIS WITH KEV, VICKI, LEXI, ROBIN

**EVENTS/ACTIONS**

Climate Camp report. Suggestion that Community Councils are approached to present to.

May Day - is on Saturday May the 4th. Speakers suggested from Living Rent, Climate Camp and SPSC. Food Not Bombs happy to cater. Star Wars themes for those that wish to take part…

Reading Group to be re-formed (aka The Mutual Improvement Union) with hybrid session, fortnightly on a Sunday suggested - ACTION Vicki, Christos, Kev, Tara, David, Lexi, Marlow, Doug

SCALP training coming up on the 16th - being screened at the Social Centre.